

Virginia Administrative Code

CHAPTER 120 REGULATIONS GOVERNING THE ~~CERTIFICATION~~ LICENSURE OF ATHLETIC TRAINERS

Part I General Provisions

18VAC85-120-10. Definitions.

In addition to words and terms defined in §54.1-2900 of the Code of Virginia, the following words and terms when used in this chapter shall have the following meanings, unless the context clearly indicates otherwise:

"Accredited educational program" means a program in athletic training accredited by the Commission on Accreditation of Allied Health Education Programs (CAAHEP) or any other agency approved by the National Athletic Trainers' Association Board of Certification (NATABOC) for its entry level certification examination or any other organization approved by the board.

"Advisory board" means the Advisory Board on Athletic Training to the board as specified in §54.1-2957.5 of the Code of Virginia.

"Athletic trainer" or "~~certified~~ licensed athletic trainer" means a person ~~certified~~ licensed by the Virginia Board of Medicine to engage in the practice of athletic training as defined in §54.1-2900 of the Code of Virginia.

"Board" means the Virginia Board of Medicine.

"NATABOC" means the National Athletic Trainers' Association Board of Certification.

18VAC85-120-30. Current name and address.

Each ~~certificate holder~~ licensee shall furnish the board his current name and address. All notices required by law or by these regulations to be mailed by the board to any such ~~certificate holder~~ licensee shall be validly given when mailed to the latest address given to the board. Any change of name or address shall be furnished to the board within 30 days of such change.

Part II Requirements for ~~Certification~~ Licensure as an Athletic Trainer

18VAC85-120-40. General requirements.

No person shall practice or hold himself out as practicing as an athletic trainer in the Commonwealth unless ~~certified~~ licensed by the board, except as provided in §54.1-2957.6 of the Code of Virginia.

18VAC85-120-50. Application.

An applicant for ~~certification~~ licensure shall submit the following on forms provided by the board:

1. A completed application and fee as prescribed in 18VAC85-130-150;
2. Verification of professional education in athletic training as required in 18VAC85-130-60;
3. Verification of professional activity as required on the application form;
4. Documentation of passage of the national examination as required in 18VAC85-130-70; and
5. If licensed or certified in any other jurisdiction, documentation of practice as an athletic trainer and verification as to whether there has been any disciplinary action taken or pending in that jurisdiction.

18VAC85-120-60. Educational requirements.

An applicant for ~~certification~~ licensure shall:

1. Be a graduate of an accredited educational program for athletic trainers; or
2. Have met the educational requirement necessary to hold current credentialing as a Certified Athletic Trainer (ATC) from NATABOC or another credentialing body approved by the board.

18VAC85-120-70. Examination requirements.

An applicant for a ~~certificate~~ license to practice as a ~~certified~~ licensed athletic trainer shall submit to the board written evidence that the applicant has passed the NATABOC entry level examination for athletic trainers or its equivalent as determined by the board.

18VAC85-120-80. Provisional ~~certification~~ licensure.

A. An applicant who is a graduate of an accredited education program or has fulfilled internship educational requirements through NATABOC and who has applied to take the certification examination may be granted a provisional ~~certificate~~ license to practice athletic training under the supervision and control of a ~~certified~~ licensed athletic trainer.

B. The graduate shall submit an application for a provisional ~~certificate~~ license to the board for review and approval by the Chair of the Advisory Board on Athletic Training or his designee.

C. The provisional ~~certificate~~ license shall expire one year from issuance or upon ~~certification~~ licensure as an athletic trainer by the board, whichever comes first.

18VAC85-120-85. Registration for voluntary practice by out-of-state trainers.

Any athletic trainer who does not hold a ~~certificate~~ license to practice in Virginia and who seeks registration to practice on a voluntary basis under the auspices of a publicly supported, all volunteer, nonprofit organization with no paid employees that sponsors the provision of health care to populations of underserved people throughout the world shall:

1. File an application for registration on a form provided by the board at least 15 days prior to engaging in such practice;
2. Provide a complete record of professional certification or licensure in each state in which he has held a certificate or license and a copy of any current certificate or license;
3. Provide the name of the nonprofit organization, the dates and location of the voluntary provision of services;
4. Pay a registration fee of \$10; and
5. Provide a notarized statement from a representative of the nonprofit organization attesting to its compliance with provisions of subdivision 27 of §54.1-2901 of the Code of Virginia.

Part III Renewal and Reinstatement

18VAC85-120-90. Renewal of certificate.

A. Every ~~certified~~ athletic trainer intending to continue his ~~certification~~ licensure shall biennially in each odd-numbered year in his birth month:

1. Register with the board for renewal of his ~~certification~~ license;
2. Pay the prescribed renewal fee at the time he files for renewal; and
3. Attest to current NATABOC certification.

B. An athletic trainer whose ~~certificate~~ license has not been renewed by the first day of the month following the month in which renewal is required shall pay a late fee as prescribed in 18VAC85-130-150.

18VAC85-120-100. Reinstatement.

A. In order to reinstate a ~~certificate~~ license that has been lapsed for more than two years, an athletic trainer shall file an application for reinstatement, pay the fee for reinstatement of his ~~certificate~~ license as prescribed in 18VAC85-130-150, and submit to the board evidence of current certification by NATABOC.

B. An athletic trainer whose ~~certificate~~ license has been revoked by the board and who wishes to be reinstated shall file a new application to the board and pay the fee for reinstatement of his ~~certificate~~ license as prescribed in 18VAC85-130-150 pursuant to §54.1-2921 of the Code of Virginia.

Part IV
Standards of Practice

18VAC85-120-110. Individual responsibilities.

The ~~certified~~ licensed athletic trainer's responsibilities are to evaluate the individual being treated, plan the treatment program, and administer and document treatment within the limit of his professional knowledge, judgment and skills and in accordance with the practice of athletic training as set forth in §54.1-2900 of the Code of Virginia.

18VAC85-120-120. General responsibilities.

A. A ~~certified~~ licensed athletic trainer shall be responsible for the actions of persons engaging in the practice of athletic training under his supervision and direction.

B. A ~~certified~~ licensed athletic trainer shall ensure that ~~noncertified~~ unlicensed persons under his supervision shall not perform those functions that require professional judgment or discretion in the practice of athletic training.

18VAC85-120-130. Supervisory responsibilities.

A. The ~~certified~~ licensed athletic trainer supervising the practice of persons holding a provisional ~~certificate~~ license issued by the board shall develop a written protocol with the provisional ~~certificate holder~~ licensee to include but not be limited to the following:

1. Provisions for periodic review and evaluation of services being provided, including a review of outcomes for individuals being treated; and
2. Guidelines for availability and ongoing communications proportionate to such factors as practice setting, acuity of population being served, and experience of the provisional ~~certificate holder~~ licensee.

B. The ~~certified~~ licensed athletic trainer supervising the practice of student athletic trainers shall:

1. Provide daily, on-site supervision and shall plan, direct, advise and evaluate the performance and experience of the student trainer.
2. Delegate only nondiscretionary tasks that are appropriate to the level of competency and experience of the student athletic trainer, practice setting and acuity of population being served.

18VAC85-120-140. Violations.

Violations of Chapter 29 (§54.1-2900 et seq.) of Title 54.1 of the Code of Virginia may subject a ~~certificate holder~~ licensee to sanctions as set forth in §54.1-2915 of the Code of Virginia.

Part V
Fees

18VAC85-120-150. Fees.

A. Unless otherwise provided, fees listed in this section shall not be refundable.

B. The following fees have been adopted by the board:

1. The application fee shall be \$130.
2. The fee for renewal of ~~certification~~ license shall be \$135 and shall be due in the licensee's birth month, in each odd-numbered year.
3. A fee of \$50 for processing a late renewal within one renewal cycle shall be paid in addition to the renewal fee.
4. The fee for reinstatement of a ~~certificate~~ license that has expired for two or more years shall be \$180 and shall be submitted with an application for reinstatement.
5. The fee for reinstatement of a ~~certificate~~ license pursuant to §54.1-2921 of the Code of Virginia shall be \$2,000.
6. The fee for a duplicate renewal ~~certificate~~ license shall be \$5.00, and the fee for a duplicate wall certificate shall be \$15.
7. The fee for a returned check shall be \$25.
8. The fee for a letter of verification to another jurisdiction shall be \$10.

FORMS

Instructions for Completing an Athletic Trainer Application (rev. 3/03).

Application for a ~~Certificate~~ License to Practice Athletic Training (rev. 3/03).

Form A, Claims History Sheet (rev. 3/03).

Form B, Activity Questionnaire (rev. 3/03).

Form C, Clearance from Other State Boards (rev. 3/03).

Form L, Certificate of Professional Education (rev. 3/03).

Provisional ~~Certificate~~ License to Practice as an Athletic Trainer (rev. 3/03).

License Renewal Notice and Application (rev. 11/02).

Application for Registration for Volunteer Practice (eff. 12/02).

Sponsor Certification for Volunteer Registration (eff. 1/03).